



**MARYBOROUGH**  
**STATE HIGH SCHOOL**  
An Independent Public School—Est 1881

# ***BYOxLink Agreement Booklet***

***(Student Bring Your Own Device  
Program)***



*We Value, Develop and Empower Our Students*

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## **Maryborough State High School ICT Overview**

Maryborough State High School embraces Digital Technology in the classroom to help provide skills and build confidence for our future leaders and workforce. All classrooms are equipped with either a data projector or large screen television and are used every lesson to assist our teachers delivering content and curriculum via a digital platform.

The school prides itself on its well established and productive “Bring Your Own Device” (BYOx) program which sees over 90% of the students in our Junior school commit with predominantly but not limited to, iPad devices. An iPad provides a versatile and reliable device which is more affordable than most Laptops on the market. The roll-out of our BYOx program will see all year levels be part of the digital revolution over the next couple of years.

BYOx devices are used daily to complement student learning, they are also used as for their digital textbook storage device with the ability to download resources from Jacaranda Online. The school continues its ongoing commitment in providing Professional Development for staff as engaging student learning with ICT is one of Maryborough SHS’s key priorities.

The use of a device and other technologies:

- Enhances independence and self-initiated learning among students
- Extends student learning beyond the classroom
- Promotes the development of 21st Century teaching and learning
- Enables the delivery of ICT as an Australian Curriculum general capability



## BYOxLink Overview

The Department of Education is implementing a new Bring Your Own (BYO) device solution called “BYOxLink” that enables students to use their privately owned devices to access school email, learning applications, printers and shared network drives at the school.

As part of the BYOxLink project rollout, schools wireless systems will be updated to handle access from private devices and Microsoft Intune; a mobile device management platform, will also be introduced.

### What does “enrolling your child’s device into In-tune”, mean for my child?

Enrolling your child’s device into In-tune, will mean your child will be able to:

- ⌚ access the school Wi-Fi network and have school email automatically set up and configured
- ⌚ access the school’s learning applications and websites
- ⌚ self-manage their personal device

### Can I have multiple mobile device management tools on my child’s device?

Microsoft Intune does not work if other mobile device management (MDM) tools are installed on the device.

### Can I use parental controls if my child’s device has Intune installed?

Parental controls can be used in conjunction with Intune. Windows has [Microsoft Family](#) to manage screen time and block and manage apps and features on your child’s device. For iOS, [refer to parental controls on your child’s iPhone, iPad and iPod touch](#) to explore a range of iOS parental control features.

## What can school administration staff see or not see on my child’s device?

### What the school administration (Intune) can see on the device

Your school can only see information that is relevant to the school:

- a. Device owner.
- b. Device name.
- c. Device model.
- d. Device manufacturer.
- e. Operating system and version eg: iOS 16 or Windows 10.
- f. App inventory and App names, like Microsoft Office 365.
- g. On student and staff’s personal devices the school can only see school managed Apps.
- h. Device serial number and IMEI.

### What the school administration (Intune) cannot see on the device

Your school does not monitor student’s use of the device

- a. Cannot see your child’s personal information.
- b. Cannot see what your child is doing on their device.
- c. Does not track student’s locations / device location.
- d. Does not provide information on personally installed applications.
- e. Does not allow uninstalling of any applications including your child’s own applications.
- f. Home Network cannot be seen.
- g. Calling and web browsing history.
- h. Email and text messages.
- i. Contacts.
- j. Calendars.
- k. Passwords.
- l. Pictures, including what’s in the photos app or camera roll.
- m. Files.



**The BYOx device from home must fit the minimum hardware and software specifications as outlined in this handbook.**

**The school supplies students with:**

- Wireless connectivity to part of our secured school network through the secured BYOxLink portal via a security certificate and network password
- Internet connection
- Access to learning materials
- Access to school printers through the Gateway via installation of software provided by the school

**Parents are required to supply and are responsible for:**

- Supplying a device that meets the minimum hardware and software specifications as outlined in this handbook and on the school website.
- Any repairs required.
- Regular software updates as required by the operating system and virus software

**The IT Department at Maryborough State High School:**

- Will provide assistance to connect the device to the BYOxLink Network and support with this connection.
- Will not provide software or hardware repairs to the BYOxLink device as it is privately owned

### **Security of BYOxLink, Damage/Theft – Insurance, Behaviour**

Suggestions about ensuring the device is safe at school include:

- Keeping the device with you at all times – It is each student's responsibility to keep their device with them at all times.
- Consider engraving the device – Engraving the bottom of the device with the student's name ie First Name and Surname has helped School staff to locate lost laptops and return them to their owners.
- Home and Contents Insurance – Check with your Home and Contents Insurance company regarding damage or theft of the device.
- Inappropriate Behaviour – While the School will continue to deal with inappropriate behaviour in line with existing policies, the school is not liable for any damage or replacement costs incurred while the device is at school or travelling to and from school. Any student who does damage or steal another student's device may be disciplined according to the school Responsible Behaviour Plan.



## Data security and back-ups

Students must ensure they have a process for backing up data securely. Otherwise, should a hardware or software fault occur, assignments and the products of other class activities may be lost.

The student is completely responsible for backing up their data/ school work. While at school, students should backup their data to OneDrive (instructions on the ICTTips Sharepoint site), which is safe and accessible from home on any device that they log into.

Students are also able to save data locally to their device, however this is at their own risk and they should be aware that device malfunction will result in loss of data. The backup of this data is the responsibility of the student and should be backed-up on an external hard drive, USB drive or preferably onto their school OneDrive.

## BYOxLink – Conditions of Use

When using a privately owned device at Maryborough State High School, or connecting it to the school network, we agree that:

- The device must at all times be connected to the BYOxLink Gateway when on school premises and in use. When connected to the BYOxLink Gateway, all activities will be logged. School ICT guidelines are to be followed in accordance with the completed and signed school ICT Agreement (signed on enrollment)
- The device will only be used for educational purposes when connected to and using school services.
- Maryborough State High School will only provide technical support to enable connectivity to the school network via the BYOxLink portal that provides access to student files required for class, internet and printing services.
- It is the responsibility of the student to ensure that the private device is secured when not in use. Maryborough State High School takes no responsibility for theft, loss, vandalism, damage or unauthorised access to private laptops.
- Student devices must be brought to school fully charged.
- Student devices must have an up-to-date anti-virus to connect to the network.
- It is the responsibility of the student to back up data on the private device eg. to external hard drive or USB. The school will not take any responsibility for loss of student data.
- Any software purchased under Education Queensland agreements must be removed from the private device as per the conditions of the agreement. This includes if the student leaves Maryborough State High School. Any privately owned software installed on the device must be age appropriate, follow copyright legislation and not cause offence.
- Maryborough State High School and the Education Department reserves the right to restrict access and use of any private device used on the school campus, whether it is connected to the school network or not. Access to the school network and permission to use the private device on school grounds will be withdrawn as a consequence of any inappropriate use and/or security breach. Cloud Based Services such as iCloud or Dropbox must not be used at school to store, send or access information at school.
- Maryborough State High School reserves the right to ask any student to close or turn off their device. If students refuse, staff reserve the right to confiscate their device and parents may be responsible for collection of said device from Administration.



## Frequently Asked Questions

### **Will I need to bring the device to school every day?**

Yes. Devices are essential tools in each year level and every classroom.

### **How do I protect my device?**

It is the student's responsibility to have their device with them at all times. Protective equipment such as bags or cases should be used to keep these devices safe while at school, and traveling to and from school. It is the responsibility of the student to look after the device while at school and kept securely in bags.

### **Do I need to back up?**

Yes. It is the student's responsibility at all times to back up all files. The school assessment policy clearly states that loss of data due to technology problems is not an acceptable reason for assessment extensions.

### **We already have a device at home; can I use it at school?**

Yes, as long as those devices meet our requirements to connect to the network. Please see the school website for these device specifications.

### **Will every device work inside the Education Queensland network?**

No. Some devices that do not meet our specifications have been found to not connect to the EQ network. These devices may have difficulty with the security filters used by Education Queensland, or just fail to see/connect to the network architecture. See the minimum specs and speak with IT if you are concerned.

### **Will the school protect the device from virus attacks?**

Virus protection remains the responsibility of the owner. The school has an enterprise model to protect students and our network, however local intrusion to the machines is still possible outside of school and using USB devices. The students are not able to share viruses across the network, however they should make every effort to remove them before connecting.

### **Do I need 3G/4G/5G internet access?**

Private internet services are not to be used at school. The school has an effective wireless network available and it is Education Queensland's/school policy that whilst at school the school network must be used. This is to help protect students from unsafe and unfiltered/unmonitored internet access. This is a policy that students must adhere to.

### **Does the school provide software for my BYOx device?**

The Microsoft Office Suite is available free of charge for five student downloads at home. Specialist software required for some subjects will be provided to students enrolled in those courses. If there are costs involved this will be clearly communicated and included in their course fees.



**Can I take my BYOx device to IT for repair?**

The IT Department cannot perform any software or hardware repairs on a privately owned device. You must seek external IT assistance for these issues.

**Will the school assist me with home internet connection settings and issues?**

No. Your home internet provider or local computer technician can assist you with these enquiries.

**Will the teacher be able to provide technical support in class?**

The teachers are not required to provide IT assistance past the point of explaining what to do to students and sharing their class links. The IT Department is open before school and during break times to assist students in connecting to the network.

**What is deemed inappropriate content?**

All illegal (unlicensed) software; pirated music or videos; defamatory documents, or images, or any content not suitable for viewing by persons under the age of 18 are deemed inappropriate.

**Is there a cost involved?**

No cost is involved in connecting your student to the network.

**What's is my download limit at school?**

Students have limited downloads on the school network. This means any searching on the Internet is a download.

Downloads include: Music, Videos, Images, Updates, Games, Searching on a browser

Junior Students have 5gb Download limit

Senior Students have 8gb Download limit

If you do go over your limit your Internet will be suspended until the start of next month, however if you require Internet you will need to speak to the IT Department for further advice.





### Bring Your Own Device (BYOx)

#### Information for Years 7 - 12

##### What device, software and other items does my students need?

Students need a device which meets the minimum specifications below. Recommended items are also listed below. Student subject choices and interests should be considered when deciding what device to buy. Some software may require upgraded specifications or a particular operating system eg AutoCAD or Adobe Creative Cloud. If your student wishes to run this software on their device, consider purchasing a device that provides greater functionality eg iPad Pro.

##### Device \*minimum specifications:

In 2024, the preferred device for Junior students will be a device that is compatible with iPadOS 17. At this stage, iPad preferred devices include:

- 13-inch iPad Pro
- 11-inch iPad Pro
- 13-inch iPad Air
- 11-inch iPad Air
- iPad (10th Generation)
- iPad (9th Generation)
- iPad (8th Generation)

Minimum device requirements for iPadOS 17 devices:

- ▶ 64GB Memory (recommend 128GB or higher)
- ▶ Dual band wireless (WLAN) connectivity
- ▶ Integrated speakers and microphone with headphones

The preferred device for Senior students will be a device that is laptop windows or Mac:

- 11 inch size laptop
- Ultra Low Voltage (ULV) Windows OR MACOS (MacBook) laptop
- Windows 11 minimum or macOS Sonoma
- 6 hour battery life (additional recommended)
- Intel Core i5 Processor\*
- 8GB RAM
- 2 USB ports (additional recommended)
- 256GB SSD (500GB SSD Recommended). If using a large number of audio/video files consider purchasing an external hard drive with a minimum of 500GBs

##### Additional items:

- Hard protective case to suit model, water resistant recommended (not rubber sleeves)
- Headphones with microphone
- 3 year warranty with next day on-site support recommended
- 3 year Accidental Damage insurance recommended

It is recommended that a wide range of computer vendors be contacted, and "total cost of ownership" be considered when purchasing devices. The cheapest device to buy may not be the most economical over the life of the device – consider included components, technical support arrangements, warranty and accidental damage arrangements.

##### What connectivity is available?

Student laptops connect to the MSHS network through a DETE approved technical solution.

Under this solution, students are able to access the school network for file access and management, filtered internet, and printing services on the private devices once connected wirelessly.

Be aware that the more recently released devices will offer greater access to applications, and have more longevity in the classroom setting.

##### Unsupported Devices:

The following devices are not supported on the Education Qld BYOxLink System:

Android, Chromebook, Windows 10s (Note: You can upgrade for free to Windows 10 Home which is compatible)

##### Why iOS as a preference?

- Standardised teaching and learning environment
- Compatibility within the classroom to minimise connectivity issues
- Students can create and use a wide range of digital content across all curriculum areas
- Most suitable and cost effective device to meet all curriculum requirements at this point in time.

*Minimum specifications above should provide a minimum three year lifespan*





### **BYOxLink On boarding Checklist**

For a successful on board please ensure you can tick all the checkboxes, this will ensure that your device will connect to the schools network.

- **Does the device meet the requirements in the BYOxLink Device Specifications document?**
- **Is the operating system a genuine licenced copy?**
- **Is the user a local administrator on the device?**
- **Is the device's anti-virus software up to date**
- **Is the Date and time on the device correct?**
- **Is the device up to date? I.e.: All latest versions i.e.: IpadOS 17, Windows 11 Home**
- **For Apple Devices you will need to know your Apple ID username and password, as you will need to download an app.**

**This checklist is subject to change.**



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## *BYOxLink - Acceptable Use Agreement*

The following is to be read and completed by both the Student and PARENT / CAREGIVER

- ➔ I have read and understood the BYOx Charter and the school's Responsible Behaviour Plan
- ➔ I agree to abide by the guidelines outlined by both documents.
- ➔ I am aware that non-compliance or irresponsible behaviour, as per the intent of the BYOx Charter and the Responsible Behaviour Plan, will result in consequences relative to the behaviour.
- ➔ This document is subject to change. The latest version is available on the school [website](#).

**Student's name:**

**Year:**

**School Username:**

**Student's Signature:**

**Date:**

**Parent's / Guardian's Name:**

**Parent's / Guardian's Signature:**

**Date:**

### **BYOxLink On-Boarding Checklist**

I have completed the BYOxLink Checklist attached.

This will only need to be completed once for their entire schooling at Maryborough State High School. Updates will need to be reviewed yearly by the parent and the school advised if they would wish to withdraw. One student per form please.

### **OFFICE USE ONLY:**

**School representative's Name:**

**School representative's Signature:**

**Date:**

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